



City Manager's Report

City Departments

8-19-2024

City Manager – Sam Sanders (he/him)

- Working with the Budget team to confirm the FY26 budget schedule
- The FY26 City Manager Community Budget Forum will be held on 12/12 at Carver Recreation Center – stay tuned for more details
- Community Conversation with PHAR on 8/7 regarding the need for crime and mental health interventions with Mayor Wade, Chief Kochis, and Senator Deeds
- Spoke at the Back to School Bash at Ting Pavilion on 8/10 where I announced that I signed an [Anti-Bullying Policy](#) to encourage all kids to celebrate their differences and let each other be who they are
- Attended the following regional meetings:
 - Rivanna Solid Waste Authority and Rivanna Water & Sewer Authority Board Meetings on 0723
 - Discussed special refuse collection days set for the Spring and the Fall – the Fall Schedule has been posted on the Rivanna website
 - Completed a performance evaluation of Director Bill Mawyer, who continues to perform well as the leader of the Rivanna Authorities
 - Congratulations to Rivanna for a FEMA grant in the amount of \$198,930 for flood protection resiliency and the protection of critical infrastructure in flood level rising events
 - Received updates on strategic planning and cyber security as part of joint meeting of both boards
 - Board Action: Renamed the Ivy UMC to the Ivy Solid Waste and Recycling Center to better identify its purpose
 - CHO Board Meeting on 8/13
 - Completed a performance evaluation of the Director Jason Burch who received high marks for his first year in the role
 - Airport is finalizing and operating agreement with Uber and will begin discussions with Lyft shortly
 - Working with TSA on new working screening provisions to meet a new federal mandate for how airport staff move around the airport facility
 - CHO continues to see increased passenger activity, resulting in our filling new seats as they become available.
 - Met with County Executive Jeff Richardson on 8/13
 - Preparing for Joint Board of Supervisors & City Council Meeting to be held on September 17th
 - TJPDC meeting with Mayor & Chairs/CAOs on 8/14
 - Meeting with Courtney Cacatian (Charlottesville Albemarle Convention & Visitors Bureau) on 8/16

Deputy City Manager for Social Equity – Ashley Marshall (she/her)

- **Community Transportation Association of Virginia:** The Office of Social Equity presented a session at the annual CTAV meeting focused on how transit can accommodate those who have invisible disabilities that are covered under the ADA. Ashley Marshall – DCM and Paul Rudacille – ADA Coordinator presented.

- **ADA Transition Plan:** An update was provided at the August 5, 2024, meeting on the progress of the ADA Transition Plan update. Information on the process including historical press releases can be found at: <https://www.charlottesville.gov/1729/ADA-Self-Evaluation-and-Transition-Plan>
- **Parks & Recreation Master Plan Surveys:** Surveys remain open for the Parks and Recreation Master Plan focus areas of Market Park, Court Park, Tonsler Park, and Booker T. Washington Park. Members of the community can take those surveys and see all of the updates on the plan's progress at: <https://engagepros.mysocialpinpoint.com/Charlottesville>
- **City's First Youth Anti-Bullying Policy:** City Manager Samuel Sanders, Jr. signed the City's First Youth Anti-Bullying Policy that will cover any City-lead or run service, activity, program, or facility by request of his LGBTQIA+ Liaison – Ashley Marshall, the Office of Social Equity, Office of Human Rights, Department of Human Services, Parks & Recreation, and the Jefferson-Madison Regional Library. The policy ensures that any bullying based on a youth's actual or perceived, race, color, ethnicity, religion, national origin, sex, age, personal appearance, sexual orientation, gender identity or expression, intellectual ability, familiar status, family responsibilities and more will be prohibited. The policy also provides a youth code of conduct and a way to report incidents of bullying or retaliation. The teams involved are very thankful for Mr. Sanders's prompt consideration of the request and his dedication to making sure that everyone can safely participate in our youth-focused programs, activities, services, and facilities.

Deputy City Manager for Operations – James Freas (he/him)

- The Department of Public Works hosted a final public meeting on the preferred design for the Stribling Avenue sidewalk project. Based on the public feedback received, the Department will now move to finalize the design and prepare for implementation.

Neighborhood Development Services – Director James Freas (he/him)

- Our NDS summer intern, Maya Claggett, presented the results of her work this summer to the Planning Commission on August 13th. Her research looked into best practices in Virginia for tree preservation and protection, particularly of street trees and at city public art programs. For both, her work included drafting potential ordinance or policy language as a starting point for future discussion on these topics. Ms Claggett is a student in the UVA Urban and Environmental Planning Masters program.
- The City's monthly neighborhood walk visited the Barracks/Rugby neighborhood in August. Starting in September, the monthly walk series will focus on neighborhoods surrounding the University, beginning with the JPA neighborhood. The walk series aims to bring City staff, neighbors, students, and visitors out for a stroll to discover the City together, one neighborhood every month. Walks occur on the second Sunday of every month. More information on time, location, and route will be available through the City's social media and on the City's Biking and Walking webpage.
- City staff are completing a grant application for funding through USDOT's Safe Streets for All program that would provide matching funds for the City's Neighborhood

Transportation Improvements capital funds to deploy a variety of traffic calming interventions throughout the City to test their effectiveness. Should the City be awarded funding, these demonstration projects would provide staff with public feedback and tested practices and materials that will inform future updates to the City's Standards and Design Manual and Traffic Calming Guidelines.

- NDS is hiring. We have an open position for a Property Maintenance Inspector.

Parks & Recreation – Director Riaan Anthony (he/him)

- Master Plan surveys are still open for Benjamin Tonsler, Booker T. Washington, Court Square and Market Street Parks. Surveys can be taken online at: Charlottesville Parks and Recreation Master Plan | EngagePros (mysocialpinpoint.com)
- Master Plan Key Findings Public Meeting will be held on August 20, 6:00 pm at Carver Recreation Center and on Wednesday August 21, 5:30 pm at City Space. PROS Consulting will release and discuss the key findings from the Community Engagements for the Master Plan.
- Registration for Fall Programs opened on Monday, August 5th. Visit Parks and Recreation - Splash (myvscloud.com) to view and register for classes online.
- As our summer camp season comes to a close, we want to extend our heartfelt thanks to the entire community for making this year's camp session a resounding success. Your enthusiasm, support, and participation have made this summer truly memorable. We look forward to seeing you again next year for more fun, learning, and adventure!
- Outdoor Pool Schedule Update:
 - As we transition towards the end of summer, please note that our outdoor pools will be operating on a limited schedule starting in August. Beginning August 17th, our pools will only be open on weekends. Below are the updated hours of operation:
 - August 17 - 18: 11:00 AM - 7:00 PM (Weekend Only)
 - August 24 - 25: 11:00 AM - 7:00 PM (Weekend Only)
 - August 31 - September 2: 11:00 AM - 7:00 PM (Weekend Only, including Labor Day)

We hope you'll join us for a final splash before the season ends!

Utilities – Director Lauren Hildebrand (she/her)

- Every August Charlottesville welcomes thousands of new residents to the community, providing the Department of Utilities with an increase in requests and inquiries. To help both new and current customers streamline their experience with the department, Utilities wants to remind everyone that it offers convenient electronic options for a variety of its services. Requests to start and stop service, enrollment in paperless billing, signing up for automatic payments or pay by text, and information on utility rates and charges can be found online under the Utility Billing section of the department's website at www.charlottesville.gov/utilities.
- The cooler temperatures of fall are just around the corner, and Charlottesville Utilities wants to remind residents that the department offers a \$300 rebate towards the installation of upgraded attic insulation. Proper attic insulation is one of the most cost-

effective ways to increase comfort, lower heating and cooling bills, and improve overall home energy efficiency. Get ahead of the cooler weather now and be comfortable when the colder months arrive! For more information on the attic insulation rebate, as well as other household rebates offered by Utilities, visit www.charlottesville.gov/utilities.

Information Technology – Director Steve Hawkes

- The City's SAP User Group held a meeting in July to discuss some SAP related project updates and provide a training session on how users can run reports, customize reports and export data.
- Cam Jones started work on June 24 as an IT technical support specialist. Cam comes to us after recently graduating from William and Mary and is a welcome addition to the IT Helpdesk Team.